



CANNON BUILDING  
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STATE OF DELAWARE  
**DEPARTMENT OF STATE**

DIVISION OF PROFESSIONAL REGULATION

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<b>PUBLIC MEETING MINUTES:</b>	<b>DELAWARE REAL ESTATE COMMISSION SUBCOMMITTEE TO REVIEW STATUTE REVISIONS</b>
<b>MEETING DATE AND TIME:</b>	<b>Monday, October 24, 2011 at 9:00 a.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room B</b> , Second floor of the Cannon Building
<b>MINUTES APPROVED:</b>	November 1, 2011

**MEMBERS PRESENT**

Christopher J. Whitfield  
Vincent White  
Andrew Staton

**DIVISION STAFF/ DEPUTY ATTORNEY GENERAL**

Eileen Heeney, Deputy Attorney General  
Gayle Melvin, Administrative Specialist III

**MEMBER ABSENT**

Ricky H. Allamong

**ALSO PRESENT**

Andy Taylor  
Denise Tatman  
Tim Riale

**CALL TO ORDER**

Mr. Whitfield called the meeting to order at 9:03 a.m.

**REVIEW AND APPROVAL OF MINUTES**

The Subcommittee reviewed the minutes from the October 11, 2011 meeting. A motion was made by Mr. Staton, seconded by Mr. White to approve the minutes. The motion passed unanimously.

### **REVIEW OF CONSUMER INFORMATION STATEMENTS**

This was tabled until the next meeting.

### **DRAFT PROPOSED RULES AND REGULATIONS IN ACCORDANCE WITH THE NEW STATUTE**

Ms. Heeney provided members with a draft of the proposed rules and regulations with all of the proposed changes that have been made to date. This draft was reviewed by members and additional changes were made. A discussion was held regarding the Education Guidelines and the Appendix. The Subcommittee requested that the Education Committee update the Guidelines by the end of this year so that the Real Estate Commission can review them at the January meeting. The proposed changes to the Guidelines could be published in the February Register of Regulations and a Public Hearing could be held in March. There will no longer be an Appendix. The continuing education requirements and the course requirements and outlines that are currently in the Appendix will be in the Guidelines and the forms will be posted on the website. Ms. Heeney will update the draft for further review at the next meeting.

### **OTHER BUSINESS BEFORE THE SUBCOMMITTEE (for discussion only)**

There was no other business brought before the Subcommittee.

### **PUBLIC COMMENT**

There were no public comments at this meeting.

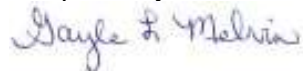
### **NEXT SCHEDULED MEETING**

The next meeting was scheduled for November 1, 2011 at 9:00 a.m.

### **ADJOURNMENT**

A motion was made by Mr. Staton, seconded by Mr. White to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 11:45 a.m.

Respectfully submitted,



Gayle L. Melvin  
Administrative Specialist III